

# I would like to support Footsteps International by:

<b>1. Select amount and method</b>	
Cash or cheque	<input type="checkbox"/> A donation of £.....(cheque payable to <u>Footsteps International</u> ).
Standing order	<input type="checkbox"/> Regular donation of £.....per month or <input type="checkbox"/> Increase my donation to £.....per month (please complete the standing order form below and send it to your bank)
Credit card	To make an on-line credit card donation, visit the Footsteps website: <a href="http://www.footstepsinternational.org/donate">www.footstepsinternational.org/donate</a> Or phone 01689 828166 and we will take details over the phone.
<b>2. Choose where your donation goes</b>	
	If you would like to donate to a specific project, please indicate below. If not, or if a project is sufficiently funded, we will allocate your gift to the most pressing need. <input type="checkbox"/> Please use my gift where most needed. <input type="checkbox"/> Please allocate my gift to.....
<b>3. Boost your donation by 25p of Gift Aid for every £1 you donate</b>	
	Using Gift Aid means that for every £1 you give, Footsteps gets an extra 25 pence from the Inland Revenue, helping your donation to go further. So if you are eligible, please increase the value of your gift by Gift Aiding it. Footsteps allocates funds recovered through Gift Aid to general funds to meet the most urgent needs.
<input type="checkbox"/> YES - I want to Gift Aid my donation to Footsteps International and any donations I make in the future or have made in the past 4 years.  I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference. (Please notify Footsteps International if you want to cancel this declaration, change your name or contact details, or no longer pay sufficient tax on your income and/or capital gains.)	<b>OR</b> <input type="checkbox"/> NO - I am not able to Gift Aid my donation(s)
<b>4. Let us have your name and address so we can keep you informed of progress</b>	
Name..... Home address..... Post code..... Phone number..... E-mail address..... <i>Please let us know how you prefer to be kept informed of Footsteps' work by completing your details above and ticking one of the boxes below. This will save you from unnecessary mail, and reduce our costs. You can change your preference by contacting us at any time.</i>	
<input type="checkbox"/> Paper newsletter and email <input type="checkbox"/> Paper newsletter <input type="checkbox"/> Email <input type="checkbox"/> Please don't send me information.	
<b>Privacy statement: How we use the information we hold about you</b>	
Your privacy is important to us. We will only use your data: 1) To accurately record and acknowledge donations and other offers of support; 2) To keep you informed of how donations and other offers of support are being used to help change lives. 3) To inform you of opportunities to donate and participate in fund-raising activities on our behalf; 4) To prepare accurate accounts and process gift aid (where applicable).  We only use your data in connection with our work and do not pass it on to third parties. If you notify us of changes to your personal data or no longer wish to receive information from us, we aim to amend our records within 28 days. We normally retain records for a period of 6 years in line with UK charity reporting and accounting regulations.  Our full privacy statement is on our website <a href="http://www.footstepsinternational.org">www.footstepsinternational.org</a> .	
<b>5. Confirm your instructions</b> (by signing you are giving your consent for us to store your personal data in line with the privacy statement above)	
Signed..... Date.....	
<b>6. Post it to...</b>	
Martin and Mary Print, Footsteps International, 79 Lynwood Grove, Orpington, Kent BR6 0BQ. <b>Thank you!</b>	

**Standing Order Mandate** (please send a copy of this direct to your bank or use the information to set up the standing order on internet banking)

<b>Pay to:</b> Footsteps International, Barclays Bank, PO Box 1, Bromley BR1 1NL Sort code: 20-14-33 Account no: 50420026, the sum of:  <b>Amount:</b> £_____ (in words: _____)  <b>Frequency:</b> Make each payment on the _____ day of each month,  with effect from: _____ until further notice. This cancels and supersedes any previous instructions.	<b>Pay from: (enter your bank account details below):</b> Bank name _____ Bank address: _____ _____ _____ Postcode _____ Account name(s): _____ Sort code _____ - _____ - _____ Account No: _____
Signature _____	Full name _____ Date: _____